



REMOVAL OF THE BUILDING

■ WHAT IS THE PERMIT FOR THE BUILDING REMOVAL (DEMOLITION)?

The decision on the permission to remove the building is an administrative document based on which the owner may remove a building or its part.

The request for issuing the decision on the permission to remove the building is submitted at counter 1 of the public counters hall on the City Administration, or via post, with the required documents.

■ SUBMITTING THE REQUEST

The form for submission of the request is available at counter 1.

The following documents must be attached to the request for removal permit, depending on the gross building surface of the building to be removed (demolished):

For buildings with under 400 m² of gross building surface:

- **proof of ownership rights,**
- **consent by relevant authorities in the cases when such a removal might jeopardize public interest,**
- **the environmental impact assessment in accordance with the RS Law on Protection of Environment,**
- **proof on the payment of the city administrative fee in the amount of BAM 40.00.**

For buildings exceeding 400 m² of gross building surface:

- **proof of ownership rights,**
- **removal design,**
- **consent by relevant authorities in the cases when such a removal might jeopardize public interest,**
- **the environmental impact assessment,**
- **proof on the payment of the city administrative fee in the amount of BAM 40.00.**

The documents proving the ownership must be original documents and they may not be older than 6 months.

In case the client is represented by a representative, the power of attorney must be attached to the request. The approvals of the relevant utility and other infrastructural companies are obtained with the competent institutions.

■ ISSUING THE DECISION ON THE REMOVAL PERMIT

- The decision on the removal permit is issued for the purpose of removing or dismantling the whole building or its parts.
- Removal permit is issued within 15 days as of the date of submission of the completed request. The administrative decision becomes final within 15 days as of the date of collection from the official who issued the decision.

■ IT IS ALSO IMPORTANT TO KNOW THAT...

- The commencement of works must be reported to the city inspectorate for urban planning and civil engineering 8 days prior to the commencement of works.

■ INFORMATION

All information about the procedure for issuing the decision on removal of a building or a part of it may be obtained at the public counters hall, counter 1 and at the Department of Spatial Planning of the Prnjavor City Administration, 2, Karađorđeva St. or at phone numbers 051/663-162 and 051/660-905.

You can also address us in written form via e-mail: urbanizam@prnjavor.com

